

# CONESVILLE COMMUNITY BLDG RENTAL CONTRACT

DATE OF EVENT: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

I \_\_\_\_\_ AGREE TO THE FOLLOWING TERMS  
& CONDITIONS FOR RENTING THE CONESVILLE COMMUNITY  
BUILDING:

**RENTAL FEE IS \$100.00 PLUS \$100.00 DAMAGE DEPOSIT**

THIS IS TO BE PAID PRIOR TO THE EVENT. THE  
DAMAGE DEPOSIT WILL BE RETURNED IF THERE IS  
NO DAMAGE, THE BUILDING AND PARKING LOT ARE  
CLEAN AND THE RENTAL KEY IS PUT IN OUTSIDE  
SEWER/GABAGE MAIL SLOT.

- 1) NO SMOKING IS ALLOWED IN THE BUILDING.
- 2) NO ALCOHOL IS ALLOWED IN THE BUILDING OR  
OUTSIDE ON CITY PROPERTY.
- 3) NO ANIMALS ARE ALLOWED IN THE BUILDING.
- 4) **NO STAPLES, NO TACKS AND NO SCOTCH TAPE** MAY  
BE USED FOR YOUR DECORATIONS. PAINTERS TAPE OK.
- 5) NO DECORATIONS ARE TO BE PUT ON MURAL.
- 6) YOU ARE RESPONSIBLE FOR SETTING AND TAKING DOWN  
RESPONSIBLE FOR SETTING UP AND TAKING  
DOWN TABLES AND CHAIRS. IF NEEDED WASH TABLES AND  
CHAIRS OFF.
- 7) YOU MUST BE OUT BY MIDNIGHT.

**AFTER YOUR EVENT:**

- 8) LEAVE WET CLOTHS AND TOWELS DRAPED OVER  
SINK TO DRY. CLERK WILL WASH THEM
- 9) YOU ARE RESPONSIBLE FOR SWEEPING KITCHEN AND  
VACCUMING CARPET. ANY SPILLS SHOULD BE  
CLEANED UP IMMEDIATELY.
- 10) PUT USED GARBAGE BAGS IN OUTSIDE TRASH CANS  
(**DO NOT USE BELL'S/DD'S BAR AND GRILL DUMPSTERS**).
- 11) PUT POP CANS OR BOTTLES IN A SEPARATE PLASTIC BAG  
AND TAKE WITH YOU OR LEAVE IN THE KITCHEN.
- 11) **PUT RENTAL KEY IN OUTSIDE TRASH/SEWER PAYMENT  
MAIL SLOT.**

\_\_\_\_\_  
RENTER/PH#

\_\_\_\_\_  
CITY CLERK/PH#